

## **Candler Park Conservancy, Inc. Board of Directors Meeting**

Wednesday, March 16, 2016

7:00 pm

Rush Center Training Room

1530 Dekalb Ave NE, 30307

Present: Ben Klehr, Ken Edelstein, Amy Erwin, Stacy Funderburke, John Skach, Amy Stout, Lauren Welsh;  
Randy Pimsler arrived ~7:30pm

Not Present: Katharine Connell\*, Charles Hooker\*, and Jack White\* (with \* denoting advance notice of absence provided)

Visitors: Susan Rose, Doug Wetzel

*The meeting agenda (drafted by the Chair and included below) was not officially adopted but was followed.*

1. Review/Approve Minutes from Last Meeting (5 minutes)
2. Election of Directors (10 minutes)
3. Election of Officers (10 minutes)
4. Committee Reports/Updates/Action Items (10 minutes each)
  - Finance Committee
  - Governance Committee
  - Fundraising and Communications Committee
  - Project Committee
5. Park Walk-Through with Commissioner Phuong (10 minutes)
  - One-Pager
  - Confirm CPC Board Member Attendance
  - Talking Points

### *Review and Approval of Minutes from Previous Meeting:*

A motion to adopt the draft minutes from the February meeting was unanimously approved.

### *Election of Directors:*

Stacy Funderburke indicated that Kelly Jackson has withdrawn from consideration as a new board member and that NPU-N will make an appointment. He reminded the group that Jack White had volunteered to serve a one-year term and that Ken Edelstein, as the CPNO appointee, would serve a two-year term. A motion to elect the slate consisting of Corey Anderson, Amy Erwin, Stacy Funderburke, Dan Hanlon, Ben Klehr, Scott Lenhart, Randy Pimsler, John Skach, Amy Stout, Lauren Welsh, Doug Wetzel, and Jack White was seconded and unanimously approved. Except for Jack and Ken, the length of each board member's term was determined by the luck of the draw, with Corey, Amy E., Ben, Scott, and Randy chosen for one-year terms and Stacy, Dan, John, Amy S., Lauren, and Doug chosen for two-year terms. A motion to ratify the CPNO appointment of Ken Edelstein for a two-year term was also unanimously approved. The group was reminded that our bylaws set a limit of two consecutive two-year terms, but it was agreed that the one-year terms of the founding board members would not count toward that limit.

### *Election of Officers:*

The following officers were selected via four unanimous votes:

Chair: Stacy Funderburke

Chair-Elect: Amy Erwin

Secretary: Amy Stout

Treasurer: Ben Klehr

### *Updates from Standing Committees:*

#### *Finance and Audit:*

No written report was provided, but Ben noted:

- There have been no significant changes in the group's finances since the last meeting.
- He submitted a (65-page) application to get a quote for insurance coverage through the Georgia Center for Nonprofits (that works with a given broker). The anticipated cost for Directors and Officers coverage (in the case of a lawsuit against an individual board member) is between \$900 and \$1300 per year, and the anticipated cost for General Liability coverage (in the case of a lawsuit against the conservancy) is between \$1300 and \$4000 per year, with location being the number one determinant of cost for liability coverage. He doesn't recommend purchasing general liability at this time, given our limited assets and current activities, but he does recommend we pursue D&O insurance.
- The group discussed whether sponsoring a workday in the park, for instance, exposes us to liability. It was suggested that we should get all volunteers to sign a waiver at any such event, and Ben said he would try to acquire the D&O coverage prior to the upcoming Mulch Madness event to be held on Saturday, March 26, 2016.
- A motion to authorize Ben to spend up to \$1500 for Directors and Officers coverage was unanimously approved.
- John volunteered to be responsible for getting a waiver for use at the Mulch Madness workday, and it was suggested he use a sign-in sheet form for this purpose. Alternatively, Stacy will obtain Park Pride's waiver.
- Ben wants to have a Finance Committee meeting with all the Committee Chairs to discuss budgets, perhaps the week of April 11.
- There has been significant progress with regards to moving the funds from the Park Pride playground and golf course accounts. We will be able to transfer these monies to the conservancy as long as they remained earmarked for these purposes.

*Board Development and Governance:*

No written report was provided, and Stacy noted:

- The committee has been preparing for the board and officer elections.
- The group has not yet determined a regular meeting time.

*Membership, Fundraising, and Communications:*

No written report was provided, and Lauren had to leave early. However, Amy E. noted:

- Kelly Jackson hosted a conference call to discuss what software to use for financial contributions. They are considering PayPal and Click & Pledge. They can get Click & Pledge service without having to pay any per transaction fees or any monthly fees. The company charges 2-5% of the amount processed, depending on the type of credit card used.
- A motion to support the use of Click & Pledge was unanimously approved.

*Environment, Projects, and Programming:*

Randy had provided the minutes from the Committee's March meeting, and John also noted:

- The group is not currently proceeding to price and initiate plantings, as the dormant season is nearly over.
- As a follow-up to a recent meeting with American Rivers, we have indicated to them our interest in having their intern do a high-level analysis of storm water issues for a nominal fee.
- Amy E. is proceeding with the entry light project. The next step is to get approval from the Urban Design Commission and then submit a small change grant application to Park Pride before their deadline in early May.
- We are trying to set up a meeting with Walt Ray.
- John still needs to consolidate the results from the public input session into his schematic drawing of the park.
- There will be a workday devoted to mulching trees in the park. The conservancy is supporting the Friends of Candler Park in this effort. (A motion to authorize spending up to \$50 for

refreshments for the event was approved 6-1.)

- Stacy indicated that he wants the Conservancy to have events regularly, even if it's just clean up days; and Susan Rose suggested we could get Grady High School students to volunteer (as they have community service requirements.)

*Park Walk-Through with Commissioner Phuong:*

The group reviewed the one-page document that has been prepared for distribution to City Parks Dept officials. Amy S. pointed out a few minor corrections to make. Stacy thanked Ken for his efforts in generating this.

Randy, Amy E., Ben, Stacy, John, and Amy S. confirmed they would attend on Friday.

With respect to talking points, it was agreed that all would be upbeat! And there would be no criticism of things that may not have been done.