

Candler Park Conservancy, Inc. Board of Directors Meeting

Wednesday, October 19, 2016
7:00 pm

Rush Center Training Room
1530 Dekalb Ave NE, 30307

Present: Corey Anderson, Ken Edelstein, Stacy Funderburke, Dan Hanlon, Ben Klehr, Scott Lenhart, Randy Pimsler, John Skach, Amy Stout, Lauren Welsh, Doug Wetzal, and Jack White

Not Present: Amy Erwin* (with * denoting advance notice of absence provided)

Visitor: Steven Altman

The meeting agenda (drafted by the Chair and included below) was not formally adopted but was followed.

1. Review/Approve Minutes from Last Meeting
2. Committee Reports and Updates
 - Finance and Audit Committee
 - Membership, Fundraising and Communications Committee
 - Board Development and Governance Committee
 - Environment, Projects and Programming Committee

Review and Approval of Minutes from Previous Meetings:

A motion to adopt the draft minutes from the September meeting was unanimously approved.

Updates from Standing Committees:

Finance and Audit:

In addition to providing a written Treasurer's Report, Ben noted:

- The Conservancy currently has \$21,000+ in its operating account at BOND.
- He and representatives from the other standing committees will meet on November 1 to begin drafting the budget.
- There is a need to revise our policy on signing checks. (With the vice-chair having been hospitalized, there have been delays in issuing checks.)
- A motion to add the CPC Treasurer as an additional signatory on checks was approved.

Membership, Fundraising, and Communications:

This committee did not meet this month, but an email update was provided prior to the meeting. Lauren also noted the following items:

- We raised over \$1,000 at Fall Fest through new memberships.
- We did not reach the goal of 250 members though.
- The committee wants to organize a social and/or work event in November. Since it is unclear which, if any, of the planting projects being planned will happen in November, we could implement the drains to streams project instead. Amy S. suggested a dusk event on the green space along Terrace Avenue.
- A motion to pay designer Claire Newberg \$300 for formatting the quarterly report and designing the banner was approved.
- Randy noted that multiple visitors to our Fall Fest booth wanted to purchase T-shirts without becoming members and expressed an interest in acquiring posters of the Perkins + Will graphics that were on display.
- Randy asked why he was not on the list of CPC members given that was a contributing board member, and Amy S. said she had the same question.
- Lauren said she could not continue as chair of this committee and suggested that perhaps Ken and Corey and Doug could serve as co-chairs. Amy S. and Stacy both spoke against this co-

chair proposal.

Board Development and Governance:

This committee did not meet this month, and a written report was not provided. Stacy noted the following:

- They need another member for this committee. Ben volunteered to join it.
- We already discussed the need for a revision to the check signatory policy.
- He has pulled samples of requirements for board members, and the committee should have a draft policy for next month.

Environment, Projects, and Programming:

This committee met 10/12/16, and a written report was provided prior to the meeting. Randy noted the following items:

- The Perkins + Will team will need ~30 minutes in our agenda for the next board meeting to present their draft visioning plan and acquire feedback. The group agreed to allocate 45 minutes.
- Dan Hanlon gave a brief update on the front entrance planting project. The total costs will be ~\$6,000 even with \$400 in donations from Cumming Landscape and with us being able to obtain materials at cost from Tony at Ace Hardware. Plants alone will cost ~\$4,000. We can plant as late as the first week of December. He estimates two weekends of work will be needed with work scheduled on both Saturday and Sunday on each of those weekends. We could do the hardscape one weekend and do the landscaping on the second weekend. Dan thinks 10-15 people will be needed. It was noted that Park Pride can help obtain volunteers and that Dan should consult with John Ahern. Obviously, the plans are also dependent on the weather. It was suggested that we use some (or all) of the \$5,000 donation from Rival Entertainment (that is currently in Park Pride's control) to complete this project. It is important that we not create a bad impression, so we want to take care to have all the necessary resources available to successfully implement the plan.
- A motion to approve spending up to \$6,000 for the front gate planting was unanimously approved.
- In order to move forward with the Callan Circle project, we only need to obtain approval from the CoA's DPR's Parks Design Committee. (The board previously approved the expenditure of \$4,500 for two erosion control planting projects.)
- A motion to allocate an additional \$500 for the Callan Circle project for supplies to mitigate storm water runoff was approved.
- A motion to reimburse John Skach for \$106 for food he purchased for the charrette at Perkins + Will was approved.