

## **Candler Park Conservancy, Inc. Board of Directors Meeting**

Wednesday, June 20, 2018

7:00 pm

Rush Center Training Room

1530 Dekalb Ave NE, 30307

Present: Ken Edelstein, Dan Hanlon, Elliott Jones, Ben Klehr, Scott Lenhart, John Skach, Perry Smith, Amy Stout, Doug Wetzell, Jack White, and Omar Zaki.

Not Present: Amy Erwin\*, Stacy Funderburke\*, and Lauren Welsh\* (with \* denoting advance notice of absence provided)

Guest: Anne Weinberg

*The agenda for the meeting (although not formally adopted) was as follows:*

1. Welcome and Recap of Recent Events
2. Review and Approve Prior Board Meeting Minutes
3. Committee Reports
  - Finance and Audit Committee
  - Board Development and Governance Committee
  - Membership, Fundraising, and Communications Committee
  - Environment, Projects, and Programming Committee
    - Discuss Proposal for Wildlife Sanctuary Certification
    - Candler Park Music Fest – Discussion of Rival's Handling of Clean Up, Sediment in Stream
    - Active Lawn and Amphitheater Update
4. Action Item: Vote on GeoSurvey Proposal
5. Action Item: Vote on Perkins + Will Proposal
6. Action Item: Vote on Active Lawn and Amphitheater Team Resolution

### *Welcome and Recap of Recent Items*

- The board welcomed Anne Weinberg, a new resident of Candler Park and a new member of the Candler Park Conservancy. Anne is retired from the Environmental Protection Agency where she worked on Clean Water Act Section 319 Nonpoint Source Pollution Management Programs.
- The CPC/CPNO grant agreement has been executed.
- Perkins + Will approved the award of additional pro bono design services to CPC for the playground.
- We are caught up on board meeting minutes.

### *Review and Approve Minutes from Prior Board Meetings*

A motion to adopt the draft minutes from both the December 6, 2017 and the February 21, 2018 board meetings as presented was unanimously approved.

A motion to adopt the draft minutes from the April 18, 2018 board meeting with a correction to include a line omitted from the draft was unanimously approved.

The revised draft of the minutes from the January 31, 2018 board meeting will be distributed by email for either online approval or approval at the next board meeting.

### *Committee Reports:*

#### *Finance and Audit:*

- The committee did not hold any meetings since the last CPC board meeting, and no written report was provided.
- There have been difficulties in transitioning responsibility for the checking account from the former Treasurer Ben Klehr to the new Treasurer Elliott Jones.

- Since the last board meeting, Ben sent a draft of a financial policy to Stacy and Perry.
- The Finance Committee will hopefully have a policy drafted for the whole board to evaluate by next month's meeting.

*Board Development and Governance:*

- The committee did not hold any meetings since the last CPC board meeting, and no written report was provided.
- The group discussed whether additional language was needed in our bylaws regarding online votes. (Our bylaws currently state that board actions can be taken without meeting provided there is unanimous consent, and that board members shall be given at least 48 hours to respond before there is board action.)
- Scott made a motion to clarify the board's policy regarding email votes, namely that every board member will have 48 hours to respond or be deemed to have abstained and that a board vote will be deemed to be unanimous if at least 2/3s of the board members respond (e.g., do not abstain) and if there are no objections by any of those who respond.
- A motion to table Scott's motion did not pass.
- Scott's motion was then approved.
- This clarification will be incorporated into a future bylaw update.

*Membership, Fundraising, and Communications:*

- This committee met June 5, and Doug Wetzel provided a written summary.
- He noted we have 114 members currently, and this is about twice the number we had after Fall Fest last year.
- The committee is evaluating whether to try to schedule a second social in the fall analogous to Beavers, Bluegrass, & BBQ #2.
- Jack proposed we hold a volunteer work day / social event combo to be held a few weeks after Fall Fest.
- Doug and Ken attended a required orientation for those planning to apply for a Park Pride grant.

*Environment, Projects, and Programming:*

- This committee met May 8 and June 12, and John Skach provided a written summary of the June 12 meeting in advance of this meeting.
- Perry updated the group on his and Elliott's early efforts exploring possible Wildlife Sanctuary Certification by the Atlanta Audubon Society for designated areas within Candler Park. It's a low-cost proposition (\$75 application fee), and there's nothing legally binding about the certification. The Audubon representative has already expressed concerns about chemicals in the water due to the golf course, and it was suggested that Georgia Adopt a Stream can test the water without significant expense. The board approved a motion to support Perry and Elliott moving forward with the certification process, specifically authorizing them to meet with Audubon representatives on site and engage the Parks Dept, and allow them to spend up to \$300 for the application fee, water testing, and related relevant costs.
- Amy Stout informed the group about how, for the second year in a row, the organizers of the Candler Park Music and Food Festival pressure-washed red mud off the plastic panels that had been placed on the field directly into the curb inlet that drains into the riparian corridor and about her discussions with Doug Voss and Josh Antenucci. She and Elliott both documented the high amount of resulting sediment. The board approved a motion instructing the Projects Committee to produce a report and suggest next steps.

- John Skach reported that there has been no action on the seventh tee project. The City is waiting on AGL to do their gas line work.
- The invasives removal projects are on hold until the fall.
- The committee discussed possibly having design standards for park furniture, bike racks, etc.
- Amy Stout and Perry will see if they can proceed with bike rack installations using the NPU-N grant.
- Perry is developing a list of potential small projects for future implementation.
- Ken Edelstein gave an update on the active lawn / amphitheater projects. He, Dan, John, and Stacy have outlined a schedule for the next few weeks. This time period will be critical if the Conservancy is to apply for a Park Pride legacy grant. They have also met with Perkins + Will to coordinate and confirm that schedule.

#### *Vote on GeoSurvey Proposal*

The board unanimously approved a motion to support entering into the agreement with GeoSurvey corresponding to their proposal dated 6/11/18 for boundary, topographic, tree, and underground utility surveys, totaling \$22,000 and to be paid with the CPNO grant money.

#### *Vote on Perkins + Will Proposal*

The board unanimously approved a motion to support entering into the agreement with Perkins + Will corresponding to their proposal dated 5/17/18 for schematic design, civil engineering, and cost estimating services, to be paid with the CPNO grant money.

#### *Vote on Active Lawn and Amphitheater Working Group*

The board approved a resolution to create a working group consisting of Ken Edelstein, Stacy Funderburke, Dan Hanlon, and John Skach and authorize this group to carry out the tasks necessary to advance the schematic design agreement with Perkins + Will and require them to provide regular updates to the CPC board and solicit ongoing buy-in from the CPNO board.

#### *Vote on Future Board Meetings*

The board approved a resolution resume meeting monthly for the months of July, August, and September. The board will meet July 18, August 15, and September 19.